

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REGULAR MEETING
June 9, 2015

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Monday, June 9, 2015 at 6:30 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

A. CALL TO ORDER

Mayor Brown called the meeting to order at 6:30 p.m. with the following members present:

Mayor Gavin Brown
Alderman Gary Caldwell
Alderman Julia Freeman
Alderman J. Wells Greeley
Alderman LeRoy Roberson

The following staff members were present:

Marcy Onieal, Town Manager
Woodrow Griffin, Town Attorney
Amie Owens, Town Clerk
Eddie Caldwell, Finance Director
Brian Beck, Captain, Police Department
David Foster, Public Services Director
Joey Webb, Chief, Fire Department
Rhett Langston, Recreation and Parks
Catherine Hughes, MPA Intern

The following media representatives were present:

Mary Ann Enloe, the Mountaineer
Becky Johnson, Smoky Mountain News

1. Welcome /Calendar/Announcements

Mayor Gavin Brown welcomed everyone to the meeting and explained that Manager Onieal would be going to Raleigh tomorrow and asked her to update regarding progress with Senate Bill 141 in the legislature. Manager Onieal noted that she would be appearing before the Annexation Subcommittee of the House Finance Committee for their consideration of the bill. If approved by the subcommittee, the bill would be sent to the full Finance Committee later in the week. If the Finance Committee approves, the bill will continue to the House of Representatives for action or could be referred to other House committees before going to the House floor for vote.

Mayor Brown asked Manager Onieal to report regarding the calendar. She noted that all new items since the last meeting are highlighted; this will continue to be standard practice going forward. Mayor Brown received a voice mail from Congressman Meadows' office regarding a public hearing on June 19 at the Courthouse. Captain Brian Beck explained that the public hearing is in reference to a

complaint received about how a previous bear hunting/poaching case was handled. Representatives from state and federal agencies will be present.

2. Adoption of Minutes

Alderman Roberson made a motion, seconded by Alderman Greeley, to approve the minutes of the March 27, 2015 special called meeting (Board Retreat) and the minutes of the June 1, 2015 special called meeting (Budget Presentation), as presented. The motion carried unanimously.

B. NEW BUSINESS

3. Temporary Street Closures – July 3-4, 2015

a. Community Block Party – Hillside Road

Manager Onieal explained that a request had been received from Melanie Rice representing the residents of Hillside Road for a Community Block Party on Friday and Saturday July 3 and 4 from 6 p.m. until Midnight. The street closure will be between Calvary Road and Belleview Street.

b. 11th Annual Boundary Street Block Party

Manager Onieal noted that a request was received from Sheila Mraz to close Boundary Street on July 4 for the 11th Annual Boundary Street Block Party from Noon until 9 p.m. The street closure will be between Walnut Street and North Main.

Alderman Caldwell made a motion, seconded by Alderman Freeman, to approve the street closures on Hillside Road on July 3 – 4, 2015 and on Boundary Street on July 4, 2015 for community block parties, as requested. The motion carried unanimously.

4. Budget Amendment BA# FY15-02

Manager Onieal explained that the Budget Amendment presented is to acknowledge receipt and expenditure of an additional \$10,000 in grant funding received from Pigeon River Fund for purchase of kayaks and related equipment for the Recreation Department. The Recreation Department received additional funds, above and beyond the \$15,000 originally budgeted and this amendment officially recognizes the full \$25,000. The funding was used to purchase 15 kayaks. Mayor Brown asked if there were any questions regarding the need for this action.

Alderman Greeley made a motion, seconded by Alderman Roberson, to approve Budget Amendment BA #FY 15-02 to acknowledge receipt and expenditure of additional \$10,000 in grant funding from Pigeon River Fund for purchase of kayaks and related equipment for the Recreation Department.

C. BUDGET PRESENTATION AND PUBLIC HEARING

5. FY 16 Manager's Recommended Budget

Manager Onieal presented a review of the manager's recommended budget that was provided to the Board at the special called meeting on June 1. She illustrated via graphic representation – the various revenue streams, highlighting that the bulk of funding is from electric charges at 31%, followed by property and motor vehicle tax at 17% and then state collected revenue, which is primarily sales tax, at 11%.

Manager Onieal continued with another graphic that highlighted where the funds were spent. The majority of funds are included in the general fund at 43%. All of the utilities are self-supporting funds with asset management and garage providing internal operating support. The next graphic showed the breakdown of where funding is allocated by category. Manager Onieal explained that personnel and labor costs, including fringe benefits, were the largest portion, with purchase of power as the second in cost. She alluded to the fact that the majority of costs associated with local government is fixed cost, so when discussing cutting back government, it is difficult to make significant cuts without talking about making cuts in personnel and thus cutting levels of service and programming.

The last graphic was a representation of the allocation of funds by department. Manager Onieal noted that Public Safety (Police and Fire) comprise the largest portion of the General Fund budget, noting that the entire receipts from property tax are not even quite enough to pay for these two services alone. She noted that this is not uncommon in municipalities – that public safety is deemed one of the most important priorities of local government and that usually property tax is just barely enough to pay for this service, meaning that all other services must be paid for by other means, through fees, grants, other taxes or intergovernmental revenues. Other department percentages were discussed. Special appropriations while significant, and representing a cost effective partnership with community agencies for providing a variety of public services, accounted for less than 1% of expenditures.

Manager Onieal provided a similar breakdown for each of the utility funds illustrating that the "charges by general fund" are the cost allocations from the utility funds back to the General Fund for shared internal services for things such as fleet maintenance, finance, hr, administration and overhead charges. She added that unfortunately each of these funds has some bad debt percentage and explained the operating transfers as what is paid back to general fund much like a payment in lieu of taxes or a franchise fee that would be paid to the Town by a private utility.

Manager Onieal noted that in the Electric Fund the bulk of cost is in purchasing power. Electric is the smallest operating department so the cost of maintenance is small. She explained that there is a significant expenditure recommended in the next year to cover several critical projects. By completing these projects, increased protection for employees and the public will be realized reducing liability, improving safety and providing for continued investment and building capacity in both the employees and operations for what is the largest revenue generator among town operations. Manager Onieal noted that without the net revenue generated by this department, the property tax rate would need to be 11 cents greater in order to maintain the level of services currently provided in the Town of Waynesville.

Manager Onieal noted the following projects that were approved at the Board Retreat in March and their importance in moving forward.

- Wholesale Power, Substation Maintenance, and Transmission contract negotiation
- New standards and specifications development
- Safety and Construction Standards
- System Mapping (includes GIS mapping of Water/Sewer/Electric)
- Load Growth Analysis
- Work Orders and Operations Tracking
- Line (Infrared) and Pole Inspection program
- Required State and Federal reporting systems & training

Currently information has been gathered on the electric system, but there has been no way to analyze it. Part of the contract with UTEC is requesting new equipment for inspections and line testing. Manager Onieal added that even though Waynesville's system is small, it still must meet the same requirements as any other large commercial utility such as Duke Energy. It is a bit onerous to meet these standards so there must be systems and processes in place to remain in compliance and ensure the safety of our employees and the public.

Capital Projects/Equipment

Manager Onieal covered the various capital projects and equipment recommendations for all departments. She noted specifically the purchase of new software for Finance, ink-jet plotter for Planning, replacement weights and security cameras for Recreation and the renovation to the evidence processing room for Police. Manager Onieal explained that vehicle replacements are only being considered for aging vehicles as part of the regular rotating replacement plan with the only new purchase being an ATV for rescues and trailer in the Fire Department.

Fleet

Manager Onieal called attention to the slide regarding the Fleet vehicles and the strides made by utilizing the alternative fuel program, which has reduced fuel costs tremendously over the past year. She added that there are currently 24 propane vehicles, 3 hybrid vehicles and one extended range electric vehicle. Seven (7) additional propane conversions of vehicles will occur in FY 2016. Manager Onieal provided the Finance Director's estimated cost for the various fuel sources for FY 2016 and noted that currently the town is paying for propane at a rate of roughly one-half the cost of gasoline.

Human Resource Considerations

Manager Onieal provided a listing of various human resource considerations including the number of recommended full-time positions at 169, with one full-time meter reader position eliminated as the increased use of automated meter reading has eliminated the need for that additional position. Additional funds have also been set aside for employee training and leadership development in all departments, and that other minor changes in benefits that had been approved at last years budget workshop, such as changes to holiday schedule, benefit calculations, and board stipend had been accounted for in the proposed budget.

Manager Onieal explained that there is a proposed change to the employee life insurance coverage which will pay one times the annual salary of an employee with a guaranteed rate of \$25,000 for all employees, instead of a flat rate of \$25,000 or \$50,000 depending on job class. She noted that for the first time in 20 years, there is no projected increase in the health insurance costs and that the plan would remain the same. Manager Onieal reminded the audience that beginning January 1, 2016 tobacco users will be charged 10% of premium, which will rise to 20% on July 1, 2016 and to 25% on

January 1, 2017 if the employee is not enrolled tobacco cessation program. This change coincides with the implementation of the Town's Tobacco Ordinance in November 2015.

Manager Onieal highlighted the proposed 5% salary adjustments for the upcoming year, with 1.5% Cost of Living Adjustment (COLA) scheduled for the first pay period in July and 1.5% set aside for baseline equity adjustments, pending the results of a salary study to be completed by Western Carolina University due back by the beginning of July as well. The pay study will compare wages of like positions within the region, and Manager Onieal noted that both Canton and Maggie Valley have had similar studies completed by WCU this year. An additional 2% has been set aside for Career Track adjustments as they are earned. Manager Onieal applauded all department directors for their work in developing a series of steps of how employees can progress within their own position without waiting for promotion via position opening. Some of the criteria include hours of training, certification programs, and many are designed after nationally accredited plans and progressions via skill building to allow individuals to better themselves within their job. Manager Onieal noted that she regretted that career track was not implemented this year as had been planned, but noted that this type of plan is very complex to design and put in place and must be customized for each department while ensuring that equity in compensation is maintained across departments. HR Manager Margaret Langston is in the process of working with department directors to fine tune the steps in each departmental progression and will be making compensation and equity recommendations in the coming weeks but those projections are not ready for the budget process. In addition, there have been technical difficulties associated with the payroll programming which make the customized compensation program difficult to implement. Mr. Caldwell is planning to work with MUNIS programmers to change the pay classification system to eliminate the previous incremental steps within grade, which prevented Career Track from being implemented at its original target date of January 1.

Manager Onieal reported a 2.34% overall reduction from last year's budget with a smaller amount of fund balance used to balance the budget. She made the following revenue recommendations:

REVENUE RECOMMENDATIONS

Property Tax Rate:	↔	remains unchanged at \$0.4382/\$100 valuation
MSD Tax Rate:	↔	remains unchanged at \$0.20/\$100 valuation
Solid Waste Fee (res):	↔	remains unchanged at \$9.00/HH/month (residential curbside)
Solid Waste Fee (com):	↔	remains unchanged at \$22.97/month (commercial curbside)
Solid Waste Fee (c-d):	↓	decrease 25% (all categories)

Water Rates:	↑	up 5% (in keeping with recommendations of 2006 Asset Mgmt Plan)
Sewer Rates:	↔	remain unchanged
Electric Rates:	↔	remain unchanged (rate study to be completed Summer 2015)
All other Fees:	↔	remain unchanged in FY15

Bus. Privilege License	Goes Away altogether
Bus Registration Fee	\$25/Business/year

**** Even with recommended rate increases, Waynesville rates remain in the lowest quartile for water and sewer rates and at or below median for property tax rates in a variety of comparisons of peer municipalities (see pages 52-58, behind Tab 8).***

Manager Onieal explained that the electric rates will be monitored and a rate study to be completed before implementing the new contract with Santee Cooper. She noted that had we stayed with Duke Energy, we knew we could expect an increase in electric rates for customers, but by going with Santee Cooper, the hope is that we will have realized enough savings in the new wholesale contract that there will not be a need to raise rates for customers in this next year, but this will be studied carefully as we move into the next contract period.

Manager Onieal noted that the budget proposes \$25.00 per business registration fee. The business registration fee would allow for continued zoning compliance review and routine fire inspections. This rate covers the cost of service but does not replace the revenue lost by the elimination of business privilege license fees. She noted that most municipalities who have implemented this fee are implementing a fee between \$20 and \$25. Manager Onieal called attention to the fact that some businesses may see an increase in their fee as originally it was less than \$25.00, while for others this is a significant decrease. She added that the statute does not dictate the amount but rather only says a "reasonable" fee may be charged. The primary goal of this registration is meant to keep in touch with businesses, to cover actual costs of things such as zoning compliance and necessary building and fire inspections, but not to generate revenue for the Town.

The final topic Manager Onieal covered was special appropriations. She thanked Alderman Caldwell for his initial review and recommendations to the Board. The recommended budget had incorporated all of the requests and Alderman Caldwell's recommendations were distributed in advance to the board.

Manager Onieal concluded by explaining the suggested process would be to open the public hearing tonight and will continue it until next meeting. She added that department directors are here to answer any questions the board may have.

Town Attorney Woody Griffin opened the public hearing at 7:04 p.m. commenting that all had heard discussion and asked if anyone wished to address the board or make any statements that they raise their hand and be recognized. Speakers were asked to provide their name and address and requested to hold comments to no more than three minutes.

John Chicoine – 81 Elmwood Way, Waynesville – Manager of the Senior Resource Center noted that Mountain Projects, Inc. had submitted several items in the budget this year. Due to an internal miscommunication the information submitted for the SHIP program did not accurately reflect the request. He clarified that the request was the same as the Elaine Kuhl Program from previous years and asked the board to consider funding. He apologized for any confusion regarding the submission.

Town Attorney Griffin asked if anyone else wished to address the board. No one further addressed the board.

Town Attorney Griffin closed the public hearing at 7:09 p.m. and noted its continuance to the next regular meeting on June 23.

Mayor Brown asked the board to voice any concerns about the proposed budget.

Alderman Caldwell noted that there should be one correction made to the special appropriations spreadsheet. He noted that the Shining Rock Classical Academy was originally listed with

a \$5,000 appropriation which should have been listed as zero. Members were asked to change their spreadsheets accordingly.

Alderman Roberson asked for a breakdown of professional services from water department, referencing page 62 of section 7 and asked why the large increase. Manager Onieal answered that part of this cost was due to project work for the flocculator installation and the 2 million gallon tank inspection and repainting as there has to be an engineering assessment on both the inside and outside. This increase also includes payment to UTEC for GIS mapping.

Alderman Roberson inquired about the increase in professional services on page 94 for Asset Management. Manager Onieal explained that the bulk of this increase is for design work for Public Services building approximately \$85,000. Mayor Brown interjected that for a \$1.2 million dollar project the cost of design work is usually around 6% of the total project cost. Manager Onieal noted that the actual project would not be until FY 2016-2017, and that the Department had identified sufficient annual cost savings to cover what was anticipated to be the annualized payments of financing the project if the board approved of the construction project in the following year.

Alderman Roberson continued by noting the increase in professional services on page 84 for Electric Services. Manager Onieal explained that this is due to the listing of projects noted in her presentation for UTEC projects from the slide and as was explained in more detail at the retreat on March 27. Alderman Caldwell inquired when UTEC would be finished with their work. Mr. Caldwell explained that part of the contract was in this budget year with a not-to-exceed contract of \$260,000 for the upcoming budget year. This is an estimate as UTEC is still in the preliminary stages of project implementation. Manager Onieal explained that the amounts are associated with a worse case scenario was included in the budget, with part of the expense spread over the water and sewer for mapping for GIS; remaining is \$276,000 for UTEC in electric department for projects. Manager Onieal explained that the contract is not a flat fee, UTEC will be paid for work done; the contract can be cut short and has no defined termination date, it is a not-to-exceed-contract.

Alderman Caldwell asked if the work by UTEC was supposed to be done by June 30. Manager Onieal answered that there was no set end date – that the work was scheduled on a project basis and that each project had a different amount of time needed for completion. There are several individuals working on projects remotely. The Town is not controlling their time nor where they are working from as they are a consulting team working for the Town. Public Services Director David Foster attempted to clarify that Louis Davis is working on site to provide oversight of the process and professional support for the Town's crews related to specific management issues. Once the projects and processes are completed, the responsibilities are given to members of the Town crew. He added that another individual is completing GIS mapping and updates to ensure that we have all current data for use. The standards and specifications are being updated and developed to ensure that operations are highly functional and that no one is subject to undue risk. Manager Onieal noted that others are working remotely to complete the contract negotiations on the wholesale energy contract.

Alderman Caldwell commented that the electric services staff is not working on any live lines at the moment. Mr. Foster answered that in the interest of safety for employees until all standards can be identified and proper certification completed in order to mitigate risk and limit liability, individuals would not be working with live electric lines. Alderman Caldwell added that there was much experience on the current staff of the electric department and that there had been no problems noted previously.

Alderman Caldwell questioned, what about the training that has been provided by Haywood Electric Membership Corporation (EMC). Mr. Foster noted that Haywood EMC provides training but not certifications. Alderman Caldwell added that this is putting the department behind in putting new poles out this summer. Mr. Foster noted that this process would be more efficient and effective when standards are met and will allow for exact identification of the lines and necessary information before leaving the shop mitigating the risk to employees working on these lines. Mayor Brown halted the discussion on this topic following this exchange.

Mayor Brown inquired about franchise taxes noted in section 5, page 2. He noted that telecommunications revenues have dropped presumably due to cellular phone rather than land-line telephone service usage. The Mayor questioned the increase in the electric franchise tax. Mr. Caldwell explained that this was a new distribution from the state. Previously, the town collected a 3% tax and sent it to the state which was then returned to the town. Last year, the state eliminated this franchise tax and it became a sales tax of 7%. He noted that municipalities should receive 40% of the 7% of the sales tax back from the state. As this is the first year of distribution, Mr. Caldwell commented that most municipalities were seeing up to a 58% increase statewide for two quarters. He added that he felt that the boost from electric was good news after the loss from telecommunications. Mr. Caldwell reiterated that these funds were all state collected revenue.

Mayor Brown questioned if the retirement fund percentage was adjusted annually by the Local Government Employee Retirement System (LGERS). Mr. Caldwell noted that the pension committee does actuarial studies to determine if adjustments are required. At this point, the amount contributed for general employees is 7.14% with law enforcement at 7.41%. Mr. Caldwell explained that North Carolina's system is ranked very high nationally for their funding. He added that all municipalities during their audits will have to record the retirement contributions as a liability or asset. The Town will report as an asset.

Mayor Brown asked if the wages and fringe benefits were consistently the same percentage in the budget in prior years. Mr. Caldwell did not have that information at the meeting, but will research and provide the information to the board.

Alderman Greeley asked why the Town was able to hold the line for insurance with no increase after having had increases in the past. Manager Onieal explained that the total claim amounts were down and overall exposure is down. Plan changes and the plan structure that shifts the risk to the Town rather than the employee has also helped. Manager Onieal elaborated regarding the plan explaining that the deductible is \$5,000 for an employee; the employee only has to pay \$500 with the Town paying the additional \$4,500 through a third party reimbursement agent directly to providers.

Alderman Freeman added that she had attended a conference recently and while pleased with the flat rate of renewal for this FY, the fear of deregulation of FY 16/17 may be pushing costs up in future years by up to 25%.

Mr. Caldwell noted that page 10 of section 9, illustrated the health insurance costs for all employees beginning in FY 1991-1992 with an amount of \$323,000; the cost proposed this year was \$1.8 million. Mayor Brown noted that in FY 2005/2006 employees were asked to share in the cost of insurance for dependent coverage, but that employees are still provided insurance at no cost. The contribution for dependents is 25%. Manager Onieal noted that this is a very generous benefit as some

municipalities require contributions from employees for even their own insurance and require 100% contribution for dependent coverage.

Alderman Roberson recommended that since there was an error in the recommended appropriations noted by Alderman Caldwell, he recommended that the SHIP program be funded based on the information reported earlier in the meeting. Mayor Brown also noted that there had been a request from the Shelton House for utility assistance that he would like to see funded. Manager Onieal noted that the Folkmoot USA capital contribution should be raised to \$25,000 as that was what was committed for the two-year period in the last fiscal year. A revised listing of the changes to the special appropriations is herein incorporated into these minutes.

Mayor Brown clarified that the recommended appropriation for REACH does not impact Alderman Freeman as the funding is provided to the organization and is restricted to program funding rather than administrative costs. There is no conflict of interest. Mayor Brown asked if there was any further discussion. There being none, the Mayor reminded members that the public hearing would be continued to the June 23 meeting at which time the Board could consider adoption.

Alderman Greeley made a motion, seconded by Alderman Roberson to continue the public hearing to Tuesday, June 23, 2015 at 6:30 p.m., or as soon thereafter as possible, in the Board Room of Town Hall, 9 S. Main Street, to consider the adoption of the FY16 Budget. The motion carried unanimously.

E. COMMUNICATIONS FROM STAFF

6. Town Manager – Marcy Onieal

Manager Onieal noted several employee-related news items including:

- the passing of former employee John Yarborough who was recognized in March with a proclamation for his 31 years of service to the town as the Electric Superintendent and 47 years as a volunteer fire fighter.
- Transitions:
 - Luke Kinsland is the new Aquatics Supervisor
 - Former Town Clerk Phyllis Rogers is working part-time in Administrative Services
 - David Smith, retired with over 35 years of service in May, will be returning part-time July 1
 - Ronnie Norris has been promoted to Waste Water Treatment Superintendent
 - Mark Jones has been promoted to Lab Supervisor at the waste water treatment plant
 - Detective Scott Muse retired in May, but will also be returning part-time in August
- The candidate for the Development Services Director will begin July 16th. Manager Onieal provided an overview of the assessment process highlighting the use of 18 assessors from outside agencies and the consultant Development Associates who conducted the process. The position was widely advertised with over 500 who engaged; 57 applicants met

qualifications; 27 were advanced to intermediate screening that included written and telephone interviews. This group was thinned to 15 candidates from whom 7 finalists were selected. Manager Onieal noted that two of the candidates accepted jobs prior to the assessment center and one who dropped out the day before leaving 4 finalists. All four finalists came to Waynesville and completed an assessment center consisting of multiple exercises with both written and oral communications evaluated. Members who assessed the candidates included town managers, planners, economic development professionals, and the planning board chair and members of the Development Services Advisory Group. Manager Onieal explained that once the requisite paperwork and pre-employment screenings were completed, the new director would be announced.

- **Honors/Notables**

- Three employees graduated from the Leadership Haywood program and were acknowledged at the Chamber of Commerce Annual Dinner – Brian Beck, Amie Owens and Tim Petrea
- Don Elliott was named as the Public Services Employee of the Month in April for his work with inmates assisting with clean up at the Water Treatment Plant.
- Brittany Buchanan obtained her NC Notary status
- Chief Bill Hollingsed is serving on the Police and Community Relations Panel at a meeting sponsored by WLOS
- Amie Owens was recognized as WCU's 2015 Outstanding MPA Student of the Year

Manager Onieal noted an additional item that will need to be discussed now that David Smith has retired. Previously he had lived in the organization-owned home as a benefit. The arrangement of having employees live in company owned homes is not regulated; however, the IRS has certain stipulations that must be met in order for this to be considered non-taxable and the Town must consider policy as to whether the house is a benefit or requirement of the job. The Board will have to discuss what should be done with the home. Staff will bring a recommendation to the board at a future meeting.

Mock Disaster Drill – June 5

Manager Onieal noted that a full report to the board will be provided once the after action report is received, but she noted that the drill went well. There were 15 agencies involved in the drill with 143 participants. Having drills such as this one improves not only preparedness, but builds on the relationships between agencies. Manager Onieal added that the drill was well worth the effort and commended the work of Fire Chief Joey Webb and MPA Intern Catherine Hughes who participated in the table top planning of the event.

Frog Level-Open Door Dialogue Update

Manager Onieal explained that an initial meeting had not been scheduled due to multiple scheduling conflicts. She will continue to work on getting this meeting scheduled and move forward with an agreed upon process and time table.

Senate Bill 141

Manager Onieal had provided an update at the beginning of the meeting.

Mountains to Coast Bike Tour

Manager Onieal reported that the planning team continues to meet and is generating lots of enthusiasm for the event in September. She distributed a brochure of the event and encouraged board members to talk up the event in the community.

7. Town Attorney

Town Attorney Griffin had no business to discuss.

F. COMMUNICATION FROM THE BOARD

Mayor Brown noted that there would be a closed session required for an update in the Case of Shuler versus the Town of Waynesville. No action is anticipated following the closed session.

G. CALL ON THE AUDIENCE

No one addressed the board.

Alderman Greeley made a motion, seconded by Alderman Roberson, to enter into closed session to discuss an update in the case of Shuler versus the Town of Waynesville. This action is permitted under NCGS § 143.318.11(a) (3) – Attorney/Client Privilege. The motion carried unanimously.

The Board entered closed session at 7:52 p.m.

The Board returned from closed session at 8:12 p.m.

H. ADJOURN

There being no further business to discuss, Alderman Freeman made a motion, seconded by Alderman Greeley, to adjourn the meeting at 8:15 p.m. The motion carried unanimously.

ATTEST

Gavin A. Brown, Mayor

Marcia D. Onieal, Town Manager

Amanda W. Owens, Town Clerk

TOWN OF WAYNESVILLE							
SPECIAL APPROPRIATIONS CONTRIBUTIONS							
	APPR 10/11	APPR 11/12	APPR 12/13	APPR 13/14	APPR 14/15	Requested 15/16	Bd Rec BUDGET
IN-KIND SERVICES							
Habitat for Humanity - request two water/sewer taps for habitat homes						6,000	6,000
UTILITY ASSISTANCE							
Folkmoor USA - Utilities	-	-	-	-	-	4,900	0
Haywood Co. Rescue Squad-Utilities	4,000	4,000	4,000	4,000	4,000	5,000	4,000
Museum of NC Handicrafts/Shelton House - Utilities	-	-	-	-	-	5,000	2,500
Open Door Kitchen - Utilities	2,400	2,400	2,400	2,500	2,500	5,000	2,500
Pigeon Community MDC-Utilities	5,000	4,000	4,000	4,000	5,000	5,000	5,000
CONTRIBUTIONS							
30th Judicial District Domestic	1,000	500	500	500	500	1,595	1,500
American Red Cross	3,000	3,000	3,000	3,000	3,000	5,000	3,000
Arc of Haywood County	4,000	4,000	4,000	4,000	4,000	4,500	4,000
Asheville Symphony-Haywood Co. Edu. Prgm	-	-	-	2,500	-	2,500	0
Big Brothers Big Sisters	1,500	1,500	1,500	1,500	1,500	1,755	1,500
Disabled American Veterans	500	500	500	500	500	1,500	1,000
Downtown Way Assoc - Events and Promotions	12,000	12,000	12,000	12,000	12,000	12,000	12,000
DWA-Christmas Parade	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Folkmoor USA - annual festival support	12,000	10,000	10,000	10,000	10,000	-	10,000
Folkmoor USA - capital campaign	-	-	-	-	20,000	25,000	25,000
Folkmoor USA - program design plan	-	-	-	-	5,000	-	0
Good Samaritan Clinic	5,000	4,000	4,500	4,500	4,500	5,000	5,000
HART - annual season support	4,500	4,500	4,000	4,000	-	-	0
HART - capital campaign	-	-	-	-	25,000	25,000	25,000
Haywood Co. Arts Council	4,500	3,500	4,000	4,000	4,000	5,000	4,000
Haywood Co. Chamber of Commerce	2,500	2,500	2,500	2,500	-	10,000	0
Haywood Co. EDC	10,000	2,000	2,000	-	-	10,000	0
Haywood County Fairgrounds - County Fair	-	-	-	-	-	1,000	0
KARE	4,000	4,000	4,000	4,500	4,500	5,000	4,500
Haywood Co. Meals on Wheels	3,000	3,000	3,000	3,000	3,000	3,000	3,000
MLK Breakfast	500	500	500	500	500	-	500
Mountain Mediation	3,000	2,500	2,500	2,000	2,500	5,000	2,500
Mountain Projects - Elaine Kuhl Vol Center	3,500	2,500	2,500	2,500	2,500	-	0
Mountain Projects - Event sponsorship - 50th Anniversary Celebration	-	-	-	-	-	2,500	2,500
Mountain Projects - Haywood Helps/Soc Enterprise	-	-	-	-	3,000	-	0
Mountain Projects - Haywood Pathways/Prison	-	-	-	-	20,000	-	0
Mountain Projects - Senior Resource Center	5,000	4,000	3,500	3,500	9,000	9,000	3,500
Mountain Projects - SHIP Program	-	-	-	-	-	5,000	2,500
Museum of NC Handicrafts/Shelton House - capital request	4,000	3,000	3,000	3,000	3,000	5,000	4,000
NAMI Haywood	500	500	500	-	-	-	0
REACH	9,000	8,000	8,000	8,000	10,000	12,000	10,000
Salvation Army	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Shining Rock Classical Academy - capital request	-	-	-	-	-	5,000	0
Tuscola AFJROTC	1,600	1,600	1,600	1,500	1,500	-	1,500
United Way of Haywood County	-	-	-	-	-	300	500
Waynesville Public Art Commission	7,500	5,000	5,000	5,000	5,000	5,000	5,000
Undesignated-Future Usage							
CONTRIBUTIONS TOTAL	108,100	89,100	89,100	89,000	161,000	206,050	159,000
TOWN OF WAYNESVILLE							
SPECIAL APPROPRIATIONS CONTRIBUTIONS							
	APPR 10/11	APPR 11/12	APPR 12/13	APPR 13/14	APPR 14/15	Requested 15/16	Bd Rec BUDGET
CONTRIBUTIONS BY RECREATION							
Haywood Co. Senior Games	1,500	500	500	500	500	-	-
Mount/Babe Ruth Little League	2,000	1,500	1,500	1,500	1,500	-	-
Mountain Projects-Elderly Nutrition	3,000	2,000	2,000	2,000	2,000	5,000	2000
Haywood Youth Football	1,000	1,000	1,000	1,000	1,000	-	-
RECREATION TOTAL	7,500	5,000	5,000	5,000	5,000	5,000	2000
CONTRIBUTIONS BY STREET DEPT.							
Commission for a Clean County	1,000	1,000	1,000	1,000	1,000	1,000	1000
Trash Bags, Signs Etc...	1,000	1,000	1,000	1,000	1,000	1,000	1000
STREET DEPARTMENT TOTAL	2,000	2,000	2,000	2,000	2,000	2,000	2000
GRAND TOTAL CONTRIBUTIONS	117,600	96,100	96,100	96,000	168,000	213,050	163,000